

Yutan City Council  
Tuesday, April 16th, 2024  
7:00 p.m. Yutan City Hall

EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 16th DAY OF APRIL, 2024, AT 7:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the Affidavit of Publication and Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to Mayor Kelly and all members of the Yutan City Council, and a copy of their acknowledgment of receipt of the notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order at 7:10 p.m. by Mayor Kelly. Councilmembers Schimenti, Chittenden were present. Councilmembers Peterson and Thompson were absent. Mayor Kelly informed all the individuals present of the location of the Open Meetings Act and Code of Conduct. The meeting was opened with the Pledge of Allegiance.

## 1) Consent Agenda

- a. Approve Minutes of March 28, 2024, Special Meeting
- b. Treasurer's Report
- c. Claims-Accurate Locksmith \$125.00, All Star Plumbing \$1400.00, ARCS\_LLC \$97.00, Brandy Bolter \$92.73, Bomgaars \$24.90, Black Strap Inc. \$2645.00, Blue Valley Public Safety Inc. \$1842.00, Canon \$106.00, Capital Business Solutions \$177.10, Cardmember Services \$1535.53, Column Support PBC \$263.15, Cubby's \$235.80, Cuda Auto & Towing \$650.00, Culligan \$31.25, Double K Farms \$1067.15, Eakes \$942.21, Econo Signs \$833.56, ECS \$286.00, Vicki Engel \$270.00, Grainger \$39.25, Industrial Sales \$341.38, Tim Jacoby \$365.84, JEO \$4521.25, Jones Automotive \$124.50, JustinCase Enterprises \$800.00, Konecky \$232.08, L-Tron Corporation \$53.20, Lowes \$163.72, MUD \$183.60, Municipal Supply \$80.00, NDEE \$711.08, NE Dept. Revenue \$3082.00, NE Public Health Environmental Lab \$30.00, NE Rural Water Association \$445.00, Nebraska Turf Products \$390.40, NMC Cat \$587.50, One Call Concepts \$14.28, One Source \$22.00, On Target Ammunition \$458.69, OPPD \$5044.20, Pitney Bowes \$91.29, Purchase Power \$254.61, Quality Irrigation \$495.00, Roadrunner Transportation \$741.50, Scholz Small Engine \$60.99, Lincoln National Life Insurance \$262.95, Thompson Construction \$19556.00, Trade Well Pallet \$120.00, Two Rivers Sand & Gravel \$3300.15, Ty's Outdoor Power & Service \$534.00, United States Treasury \$1116.78, U.S. Cellular \$91.25, Valley Corp. \$625.00, Laurie Van Ackeren \$152.33, Wilke Plumbing \$376.80, Yutan Library Foundation \$111.50, Total w/o Payroll \$58079.50, Payroll \$54852.55, Total w/Payroll \$112932.05.

A motion to approve the consent agenda was made by Schimenti and a Second by Chittenden. Upon roll call vote was as follows: YEAH: Schimenti, Kelly, Chittenden. NO: None Motion Carried

## 2) Open Discussion from the Public

- a. Katy Neukirch-Has concerns about the direction the city is going. Is also concerned about the relationship between the library and the city.
- b. Jim McLaughlin-has concerns about the budget and the cash reserves within the budget and the hiring of a new CPA.
- c. Mayor Kelly addressed the CPA situation and the cash reserves and the deficient and why it was so drastic. Administrator Oliva stated what the actual cause was through his findings and what the plan is for getting the budget under control. Mayor Kelly also spoke on the library situation and the handbook.
- d. Ken Davis-Spoke about the property on Pinecrest and Cedar and the fact that it is abandoned. Stated that there is a property on the east side of the park that has a fence laying down on its side that needs fixed. Ken would help fix anything.

## 3) Other Action Items

- a. Pay Application #13 & Final to Eriksen Construction
  - i. A motion to approve Pay Application #13 and Final to Eriksen Construction in the amount of \$46,140.44 was made by Chittenden and Seconded by Schimenti. Upon roll call vote was as follows: YEAH: Kelly,Chittenden,Schimenti. NO: None, Motion Carried
- b. New Copier for office
  - i. Clerk Bolter went over the different cost of a new copier lease and what we are currently paying for our current copier.
  - ii. A motion to approve Eakes in the amount of \$91.05 a month for the Eco Smart used copier was made by Schimenti and Seconded by Chittenden. Upon roll call vote was as follows: YEAH: Chittenden,Schimenti,Kelly. No: None; Motion Carried
- c. Cell Phone usage rate for City Clerk
  - i. Mayor Kelly mentioned that he looked through the handbooks and noticed that the city clerk was not getting the cellphone usage rate that the utility workers and police officers receive. He would like to see her receive that since she has had to use her personal cell phone for work business.
  - ii. A motion to approve the cell phone usage rate for the city clerk and the amendment to City Ordinance 787 to \$30 a month for the cellphone rate usage was made by Schimenti and Seconded by Chittenden. Upon roll call vote was as follows: YEAH: Schimenti,Kelly,Chittenden, NO: none. Motion Carried.
- d. Utilities Superintendent Luke Woster to receive his Class 6 Water License
  - i. Mayor Kelly and City Administrator Oliva spoke with Utilities Superintendent Luke Woster about getting his class 6 water license and how it will save the city around \$1000 dollars a year to do the backflow testing for Bull Run.
  - ii. A motion to approve Utilities Superintendent Luke Woster for the Class 6 water license and the .50 raise upon completion with the amendment to the handbook

was made by Chittenden and Seconded by Schimenti. Upon roll call vote was as follows: YEAH: Kelly, Chittenden, Schimenti. No: None, Motion Carried

#### 4) Discussion Items

- a. Water/Sewer extension and Annexation-tabletill next meeting
- b. Rental of building for Police Station
  - i. Police Chief Hannan stated that in the last month they have had some high priority cases with the offices not being soundproof and what needs to be done to fix this situation. Chief Hannan stated that it would be beneficial to look at relocating to a new building for interviews and to move the police cruiser out of the utility storage since they are running out of room in their storage areas. City Administrator Oliva wanted to know what the council members' opinions are on this situation. Council Member Chittenden stated it would be beneficial if we had a full time police force, and if the fire department would have an office to use for interviews. Council member Schimentit said that he would be good with looking for a new place for the police department and working with the fire department. Council member Chittenden stated that this may be a budget option.
- c. Work phone for the Community Engagement Coordinator
  - i. Council member Chittenden would like to see plans and what it would cost to add another line.
- d. Funding for the 2019 1st and Poplar Street Project
  - i. City Administrator Oliva stated that when the project was first brought to light the City council was under the impression that the CRA would be paying the majority of the project with the TIF funds. There are two different types of TIF notes and \$182,000 is already spoken for and \$300,000 is what will be left to come up with funds for the 1st and Poplar street project. Administrator Oliva stated that we are going to be looking at a \$575,000-\$600,000 bond to cover the cost. A 10 year bond is at 5% right now and would be backed by the TIF bond. Administrator Oliva stated that council member Schimenti asked what this would do to the levy. Administrator Oliva said it should not affect the levy due to two bonds/loans coming off this year.

#### 5) Supervisor Reports

- a. Library Director-submitted
- b. Utility Superintendent-submitted
- c. Police Chief
- d. Community Engagement Coordinator-submitted
- e. City Administrator – Annual TIF Report-submitted

**Meeting Adjourned- A motion to adjourn at 7:58 pm was made by Chittenden and Seconded by Schimenit. Upon roll call vote was as follows: YEAH: Chittenden,Schimenti,Kelly NO: None. Motion Carried**


**NEXT MEETING DATE –Planning Commission-May 14, 2024, TBD  
Council Meeting-May 21, 2024, 7:00 P.M.**

Anyone desiring to speak before the mayor and city council should contact the city clerk by the Monday preceding the city council meeting by 4:00 p.m. Anyone desiring to speak on any item on the agenda is invited to do so but should limit himself/herself to 3 minutes. After being recognized by the mayor, give your name and address for the record. Anyone desiring to speak for a longer period of time should make arrangements with the city clerk prior to the meeting. All speakers shall address the mayor and city council only. Anyone attending the meeting that may require auxiliary aid or service should contact the city clerk in advance.

Mike Kelly, Mayor

A handwritten signature in cursive script, appearing to read "Mike Kelly", is written over a horizontal line.

Brandy Bolter, City Clerk/Treasurer

A handwritten signature in cursive script, appearing to read "Brandy Bolter", is written over a horizontal line.